

Village of Wonder Lake, McHenry County, Illinois
Board of Trustees
Minutes of the Regular Board Meeting
Wednesday December 4, 2013

Pledge of Allegiance

Meeting called to order at 7:04 pm

Roll Call Present: Topf, McIntosh, Kowalski, Anderson, Learman, Naatz, Palys, Reinhard, Sullivan
Absent: None
A quorum was established with 6 Trustees

Attorney Present

Approval of the Minutes of the Regular Board Meeting held November 6, 2013

Motion by: Trustee Sullivan
Second by: Trustee Palys
Discussion: None
Corrections: None
Roll Call Vote Ayes: Learman, Palys, Reinhard, Sullivan
Nays: None
Abstain: Anderson, Naatz
Absent: None

Motion carries with 6 Trustees

Approval of the Minutes of the Special Board Meeting held November 20, 2013

Motion by: Trustee Learman
Second by: Trustee Sullivan
Discussion: None
Corrections: None
Roll Call Vote Ayes: Learman, Palys, Reinhard, Sullivan
Nays: None
Abstain: Anderson, Naatz
Absent: None

Motion carries with 6 Trustees

Approval of the Minutes of Committee of the Whole Meeting held November 20, 2013

Motion by: Trustee Learman
Second by: Trustee Palys
Discussion: None
Corrections: None
Roll Call Vote Ayes: Learman, Palys, Reinhard, Sullivan
Nays: None
Abstain: Anderson, Naatz
Absent: None

Motion carries with 6 Trustees

Approval of the Cash Balance Report dated November 30, 2013

Motion by: Trustee Learman
Second by: Trustee Naatz
Discussion: None
Corrections: None
Roll Call Vote Ayes: Anderson, Learman, Naatz, Palys, Reinhard, Sullivan
Nays: None
Abstain: None
Absent: None

Motion carries with 6 Trustees

Approval of the Invoices to be approved for Payment Report dated November 30, 2013

Motion by: Trustee Learman
Second by: Trustee Naatz
Discussion: Trustee Sullivan asked about the bill on page 1 for Jabba Freeway phone device, Chief

Mason informed the Board that the device is a Blue tooth hands free phone. Trustee Sullivan asked about the JM Irrigation bill on page 4, Village Administrator Weir informed the board that the Irrigation system is blown out and winterized every year.

Corrections: None

Roll Call Vote Ayes: Anderson, Learman, Naatz, Palys, Reinhard, Sullivan
Nays: None
Abstain: None
Absent: None

Motion carries with 6 Trustees

Communications: None

Public Comment:

1.) Dick Hilton, MPOA President, 3237 E. Lake Shore Dr., Wooded Shores – The SDF Site is almost completed. Anticipate having all seeding, erosion control, and the water control system in by Christmas. After that the fencing will be put up. The MPOA is in the process of trying to get IEPA money, \$80,000.00, for the Galt Creek Implementation Project.

President:

Approve to Adopt Ordinance No. 392, an Ordinance Approving Minor Variations at 2819 E. Lake Shore Drive, Wonder Lake, Illinois

Motion by: Trustee Sullivan

Second by: Trustee Anderson

Discussion: Trustee Palys informed the Board that uncomfortable with the 3 foot set back but not going to stop the project.

Corrections None

Roll Call Vote Ayes: Anderson, Learman, Naatz, Reinhard, Sullivan
Nays: None
Abstain: Palys
Absent: None

Motion carries with 6 Trustees

Clerk: None

Attorney:

- **Meadow of West Bay** – Assurity Bond Holder is still working on some items
- **Palys Annexation** – will come before the Board on December 18, 2013
- **Meeting Schedules** – need to post the schedules for all Bodies for 2014 year. President Topf informed the Board that need to change the January 1, 2014 meeting to Thursday, January 2, 2014.

Approve to set the January Board of Trustees Regular Meeting for Thursday, January 2, 2014

Motion by: Trustee Anderson

Second by: Trustee Naatz

Discussion: None

Corrections None

Roll Call Vote Ayes: Anderson, Learman, Naatz, Palys, Reinhard, Sullivan
Nays: None
Abstain: None
Absent: None

Motion carries with 6 Trustees

Ordinances:

Approve to Adopt Ordinance No. 393, 2013 Tax Levy Ordinance

Motion by: Trustee Anderson

Second by: Trustee Naatz

Discussion: None

Corrections None

Roll Call Vote Ayes: Anderson, Learman, Naatz, Palys, Reinhard, Sullivan
Nays: None
Abstain: None
Absent: None

Motion carries with 6 Trustees

Approve Ordinance No. 394, an Ordinance Approving Administrative Report and Amended Special Tax Roll for Village of Wonder Lake Special Service Area Number One and Abating Special Service Area Taxes for Levy Year 2013

Motion by: Trustee Anderson

Second by: Trustee Naatz

Discussion: Village Attorney Curran informed the Board that these Ordinances are prepared by Laura Bilas and are done every year. Trustee Sullivan asked if the Ordinances are done every year why not amend them? Village Attorney Curran informed the Board that the changes affect the Special Tax Roll so a new Ordinance is needed.

Corrections None

Roll Call Vote Ayes: Anderson, Learman, Naatz, Palys, Reinhard, Sullivan

Nays: None

Abstain: None

Absent: None

Motion carries with 6 Trustees

Approve Ordinance No. 395, an Ordinance Approving Administrative Report and Amended Special Tax Roll for Village of Wonder Lake Special Service Area Number Two and Abating Special Service Area Taxes for Levy Year 2013

Motion by: Trustee Learman

Second by: Trustee Sullivan

Discussion: None

Corrections None

Roll Call Vote Ayes: Anderson, Learman, Naatz, Palys, Reinhard, Sullivan

Nays: None

Abstain: None

Absent: None

Motion carries with 6 Trustees

Approve Ordinance No. 396, an Ordinance Approving Administrative Report and Amended Special Tax Roll for Village of Wonder Lake Special Service Area Number Three and Abating Special Service Area Taxes for Levy Year 2013

Motion by: Trustee Learman

Second by: Trustee Naatz

Discussion: None

Corrections None

Roll Call Vote Ayes: Anderson, Learman, Naatz, Palys, Reinhard, Sullivan

Nays: None

Abstain: None

Absent: None

Motion carries with 6 Trustees

Approve Ordinance No. 397, an Ordinance Approving Administrative Report and Amended Special Tax Roll for Village of Wonder Lake Special Service Area Number Four and Abating Special Service Area Taxes for Levy Year 2013

Motion by: Trustee Learman

Second by: Trustee Palys

Discussion: None

Corrections None

Roll Call Vote Ayes: Anderson, Learman, Naatz, Palys, Reinhard, Sullivan

Nays: None

Abstain: None

Absent: None

Motion carries with 6 Trustees

Approve Ordinance No. 398, an Ordinance Approving Administrative Report and Amended Special Tax Roll for Village of Wonder Lake Special Service Area Number Five and Abating Special Service Area Taxes for Levy Year 2013

Motion by: Trustee Learman

Second by: Trustee Palys

Discussion: None

Corrections None
Roll Call Vote Ayes: Anderson, Learman, Naatz, Palys, Reinhard, Sullivan
Nays: None
Abstain: None
Absent: None
Motion carries with 6 Trustees

Approve Ordinance No. 399, an Ordinance Approving Administrative Report and Amended Special Tax Roll for Village of Wonder Lake Special Service Area Number Seven and Abating Special Service Area Taxes for Levy Year 2013

Motion by: Trustee Learman
Second by: Trustee Sullivan
Discussion: Trustee Learman asked about SSA 6, Village Attorney Curran informed the Board that SSA 6 is part of the Meadows of West Bay and due to the lack of building it is dormant.
Corrections None
Roll Call Vote Ayes: Anderson, Learman, Naatz, Palys, Reinhard, Sullivan
Nays: None
Abstain: None
Absent: None
Motion carries with 6 Trustees

Approve Ordinance No. 400, an Ordinance Establishing the Village of Wonder Lake Police Commission and Adopting Rules, Regulations and Procedures for the Police Commission with change in Section 16

Motion by: Trustee Learman
Second by: Trustee Naatz
Discussion: Village Attorney Curran informed the Board that there have been several drafts. The document was originally set up for Full-time officers so amended it to work with Part-time Police Officers. Chief Mason asked about No. 16 – Officer Leave of Absence, does an officer only need a Doctor's note to return or should the officer also have to meet the minimum performance standard? Village Attorney Curran informed the Board that can change the document to specify the approval will be from the Village Occupational Health Physician. Chief Mason asked about No. 2 – Qualifications, if the Village follows the State Statute instead of what is listed than would have more candidates to choose from. Village Administrator Weir informed the Board that will be putting the Officer at risk if not certified. Trustee Reinhard informed the Board that 5-1 thru 5-5 takes the Police Commission out of the grievance process which takes away work for the Commission Members, Village Attorney Curran informed the Board that because the Village is under 5,000 residents that the Police Commission is strictly advisory. Village Administrator Weir informed the Board that the Employee Handbook needs to be updated so the information matches the Police Commission Rules.
Corrections None
Roll Call Vote Ayes: Anderson, Learman, Naatz, Palys, Reinhard, Sullivan
Nays: None
Abstain: None
Absent: None
Motion carries with 6 Trustees

Resolutions: None

Report of Officers:

President: Nothing at this time.

Clerk: Nothing at this time

Treasurer: Illinois Municipal Magazine has a calendar of when certain items need to be done by the Board.

Trustees: Nothing at this time.

Report of Departments:

Engineering: Bud Reed, Manhard Consulting, LLC – Not Present – Nothing at this time

Financial: Trustee Naatz – Not Present – Nothing at this time.

ESDA/Health: Trustee Palys – Present – Nothing at this time.

Planning & Zoning Commission: Chairperson Jim Cavanaugh – Present

- The Commission is all caught up

Police: Chief Mason – Present

- **NIMS & FEMA Grants**– in order to be considered for the Grants need to be compliant with the 10 pt. List so an operation plan is needed.
- **Ordinance Violations** – Trustee Reinhard asked if giving out warning tickets, Chief Mason informed the Board that warning tickets are given out and the resident has 7 to 10 days to comply.

General Affairs: Trustee Reinhard – Present – Handout dated December 2013

- **Softball Dugouts** – need new covers for the dugouts, looking into prices and product from Reitel's Boat Covers in McHenry and Tarps Plus (a national company). There are 8 covers at an approximate cost of \$300 each for a total of \$2,400.00. The target goal is to have Softball install the covers May 1st.

Public Works: Steve Weir, Village Administrator– Present

- **Community Building** – still working with architect and engineering on building plans
- **Leaf Collection** – Completed
- **Staff Meeting** – scheduled for tomorrow
- **Community Building** – working with costs to get project in budget
- **Water Leak** – rental property – after 2 month have right to do repair so did repair and now the owner has claimed hardship. The owner has until January 1st to pay or will have to turn the water off and put a lien on the property.

Sewer and Water: Trustee Anderson – Present – Nothing at this time

Communications/Public Relations: Trustee Sullivan – Present

- **Christmas Light Recycling** - the containers are here, one at the Municipal Center and the other at the Chamber Office
- **Santa** – will be here this Saturday from 10 am to 1 pm.

Committee Reports: None

Old Business: None

New Business: None

Motion to Adjourn

Motion by: Trustee Learman

Second by: Trustee Anderson

Voice Vote Ayes: Anderson, Learman, Naatz, Palys, Reinhard, Sullivan

Nays: None

Abstain: None

Absent: None

Motion carries with 6 Trustees

Meeting adjourned at 7:57 PM

Minutes submitted by /s/ Jo-Ellen McIntosh, Village Clerk